

# GOOD SOLUTIONS GOVERNANCE

Introduces



# MinutePad

**The Paperless Board Portal**

Good Governance Solutions  
has partnered with  
Team Solutionz Software  
to bring  
**MinutePad**  
to Irish boardrooms

[www.goodgovernance.ie](http://www.goodgovernance.ie)



# MinutePad



MinutePad is the paperless solution that:

- ☐ increases board member effectiveness,
- ☐ hugely simplifies organisation of meetings, and
- ☐ dramatically reduces costs.

Our partners Team Solutionz developed MinutePad which has over 1000 users in the public, commercial and 3<sup>rd</sup> sectors.

## The Benefits

### FOR BOARD MEMBERS

#### Easy

*Using our intuitive navigation, all of the information you need is at your fingertips. No more carrying bulky, inefficient piles of paper to every meeting.*

#### Flexible

*Do everything you could do with the paper pack but without the bulk. Make notes, highlight sections, even draw on the pages. All of these notes are private and only visible to you.*

#### Comprehensive

*Access all past, current and future meetings in one place including the agenda, documents and minutes.*

#### Secure

*Documents and annotations can be encrypted and access to meetings and agenda items is only possible if granted permission by the meeting organiser*

### FOR ORGANISERS

#### Create

*Complex agendas can be built in minutes with all the flexibility you need for numbering, formatting and attaching documents to any agenda item.*

#### Distribute

*Meeting packs are distributed instantly to all participants as soon as they are ready. You can also track who has received meeting notifications and whether they have opened them.*

#### Manage

*Keep track of all the meetings you are responsible for in one easy to understand system.*

#### Communicate

*Notify attendees by email of any changes to the meeting or the agenda directly from the system and track those emails for receipt.*

**FOR FURTHER INFORMATION OR TO ARRANGE A DEMO PLEASE CONTACT:**

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